Instructions for Uploading Documents to the Scholarship Application

Questions about the application should be directed to Maryellen Ferro at mferro@aaacf.org or 734.663.0401

**STEP 1:** Go to aaacf.org/scholarships and click on the green “Resume Your Application” button on the lower right hand side of the screen.

**STEP 2:** Enter your User name and Password. Click the green “Login” button located below.
STEP 3: Click on “Resume or View Your Application.”

Welcome to AAACF’s Online Scholarship Opportunities

The application consists of three items:
1. Online portion (including two essays)
2. Scholarship Recommendation Form (download the form here) - letters of recommendation
3. Transcript

STEP 4: Click on the number listed under the “App Id Resume” column.

Questions? Contact Maryellen Ferro at mferro@aaacf.org or 734-663-0401.

Search

Range: Last 6 Months

Advanced Search

My Applications

App Id Resume | Application Name | Program | Application Date | Approved Date | Status | App PDF
---|---|---|---|---|---|---
140618 | Maryellen TEST-11 21 18 | NuStep Scholarship | 11/21/2018 | | In Process |

STEP 5: Click “Details.”

Section B: Final Thoughts

Please upload required documentation as listed in the table below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Current Status</th>
<th>Mandatory?</th>
<th>Due Date</th>
<th>Description</th>
<th>Date Completed</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAT or Equivalent Test Score</td>
<td>Incomplete</td>
<td>Yes</td>
<td>3/13/2018</td>
<td>Provide a copy of your SAT or equivalent test score.</td>
<td></td>
<td>Details</td>
</tr>
<tr>
<td>Transcript</td>
<td>Incomplete</td>
<td>Yes</td>
<td>3/13/2018</td>
<td>Please upload your most recent transcript. Only Word Documents and PDFs can be uploaded.</td>
<td></td>
<td>Details</td>
</tr>
<tr>
<td>NuStep Essay</td>
<td>Incomplete</td>
<td>Yes</td>
<td>3/13/2018</td>
<td>Provide a brief essay on: How has active living impacted by NYC?</td>
<td></td>
<td>Details</td>
</tr>
</tbody>
</table>
STEP 6: Click “Select.”

STEP 7: Locate and click on your document and click “Open.”

STEP 8: Click “Upload.”
STEP 9: Click “Back.”

STEP 10: Click “Details” again and repeat steps 6-9 until all required documentation has been uploaded. You are done uploading when the “Date Completed” column has a date listed for each item.

Application Deadline: 3 PM on Tuesday, February 8, 2022